

銘傳大學內部稽核委員會組織章程

Ming Chuan University Audit Committee Organizational Charter

中華民國 107 年 9 月 10 日 行政會議通過
中華民國 107 年 9 月 6 日 法規會書審通過
中華民國 107 年 1 月 8 日 行政會議通過
中華民國 107 年 1 月 5 日 法規會書審通過
中華民國 103 年 3 月 31 日 行政會議通過
中華民國 103 年 3 月 19 日 法規會書審通過
中華民國 102 年 11 月 11 日 行政會議通過
中華民國 102 年 10 月 31 日 法規審查會通過
中華民國 101 年 9 月 17 日 行政會議通過

Passed at the Administrative Council Meeting on September 10, 2018
Passed at the Regulation Committee on September 6, 2018
Passed at the Administrative Council Meeting on January 8, 2018
Passed at the Regulation Committee on January 5, 2018
Passed at the Administrative Council Meeting on March 31, 2014
Passed at the Regulation Committee on March 19, 2014
Passed at the Administrative Council Meeting on November 11, 2013
Passed at the Regulation Committee on October 31, 2013
Passed at the Administrative Council Meeting on September 17, 2012

第一條 依據教育部訂定之學校財團法人及所設私立學校內部控制制度實施辦法及本校內部控制制度實施辦法，特設置銘傳大學稽核委員會(以下簡稱本會)。

Article 1 Ming Chuan University Audit Committee (herewithin called the committee) was established in accordance with the Ministry of Education (MOE) Implementation Regulations Governing Internal Control System of School Foundations and Affiliated Private Schools, and Ming Chuan University Implementation Regulations Governing Internal Control System

第二條 本會委員之職權依據銘傳大學內部控制制度實施辦法第十六條進行稽核工作。

Article 2 The terms of authority of committee members are based on Article 16 of Ming Chuan Implementation Regulations Governing Internal Control System for Internal Auditing.

第三條 本會由七至十一位委員組成之。委員產生之方式，由校長就本校專任教師中具備稽核專業背景之教師聘兼之。本會置召集委員一人，由委員相互推選之。

Article 3 Seven to eleven members comprise the committee. Members are full-time faculty members with professional auditing background appointed by the president. The committee shall have one convener, to be selected among the committee members.

第四條 本會委員任期二年，並得連任，均為無給職。委員於執行公務期間得領取出席費或交通費。

Article 4 Committee members serve two-year terms that are renewable. This is a non-paid appointment, but committee members may receive attendance fee or transportation expense reimbursement when carrying out their official business.

第五條 本會置秘書一人，由稽核室職員兼任之，辦理本會日常事務，並於開會時擔任紀錄。

Article 5 One secretary is assigned to the committee, a staff member of the Audit Office , who is responsible for daily matters and takes minutes during meetings.

第 六 條 本會會議每學年至少召集會議二次，遇有重要事項，得由召集委員召開臨時會議。

Article 6 The committee should conduct at least two meetings per semester. If any significant matters arise, provisional meetings should be called by the convener.

第 七 條 本會會議開會時應有二分之一以上委員出席方得開議，並經出席委員二分之一以上同意方得作成決議。

Article 7 More than half of the committee members must be present to have a quorum for a meeting, and any resolutions made by the committee must be with the agreement of a majority of those committee members present at a given meeting.

第 八 條 本會會議開會時，得通知校內相關單位人員列席報告說明，相關單位人員不得拒絕迴避。

Article 8 The committee may request relevant staff members to attend the meeting and they cannot refuse or avoid attendance.

第 九 條 本章程經行政會議通過，校長核定後實施，修正時亦同。

Article 9 Upon being passed at the Administrative Council Meeting and approved by the president, this organizational charter was implemented. Any revision must follow the same procedure.

****法規內容以中文版本為主****

****In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.****